**NJCSS OFFICERS MEETING**

**October  23, 2017 - 2:00 - 3:45 pm**

**Busch Campus Student Center- Rutgers University-  Room 115**

 Attendance: Hank Bitten, Kevin Bloom, Mike Catelli, Fred Cotterell, Christine De Simone, Joe Dwyer, Arlene Gardner, Christine Gehringer, Mary Keller, Mike Kenduck, Nick Madensky, Katie Mahaffey, Joe Orlak, Mark Pearcy, Frank Romano, Angela Smith, Alan Singer (NYSCSS), Paul Gold (NYSCSS), Keri Giannotti (NJ VIetnam Veterans Memorial), Bob O’Dell

1. Acceptance of Minutes from September 27, 2017- All board members voted to accept the minutes.

2. New York State Council Social Studies  - Alan Singer, Paul Gold (Departed at 2:26 PM)

* Paul Gold
	+ President of NYSCSS
	+ E-Mail Address- paul.gold@nyscss.org, <http://www.nyscss.org>
* Submissions are accepted two times per year
* Alan Singer
	+ Seminar of working teachers review in class and work on common themes and connections
	+ Before articles are sent to Mark, they have already been edited at least one time.
* Mark Pearcy
	+ Try to get 2 peer reviews per article
	+ Edit it for content and clarity
	+ Format it electronically
* Paul Gold- Main point of consideration
	+ How much value does the average teacher get from the articles?
	+ How can we balance academic-based articles vs. teacher-friendly materials/articles?
* Submissions are due by December 15, 2017
* Articles will be sent to Joe Orlak and Hank Bitten by January 15, 2017
	+ E-mail presenters from Fall NJCSS Conference for connected articles and materials
* Publication Date- January 2018
* Advocating for submissions from teachers- usually receive articles from college professors
	+ Can be lesson plans, unit plans, book reviews, review of a field trip or study trip, review of a conference attended, reaction piece/letter to the editor, reflection on lesson/discussion in class
	+ November 11, 2018- 100 year anniversary of Veterans’ Day- Could be a theme

**3. New Jersey Vietnam Veterans - Keri Giannotti and Hank Bitten**

* Proposed Partnership/Support for March educational program on 50th Anniversary of TET
* Cost for One Day Only- $70; Total Cost for two days- $100
	+ Possible Partnership with NJCSS- discount for members
* Could be roundtable/panel discussions
* Tentative Date: March 23 and 24, 2018 (Friday, Saturday) or April date
	+ Possible Theme for Friday- American Perspective of Event
	+ Currently seeking a keynote speaker (authors, Medal of Honor winner)
	+ 1968 at home- wife of a veteran, protester, teacher teaching at the time, member of South Vietnamese Army (POW)
	+ Relate to Vietnamese culture- new year, live performance pieces
	+ 2 breakout sessions- 6 sessions altogether
		- Encourage NJCSS members/community to present along with museum affiliated personnel
		- Tours- all provided by Vietnam veterans
		- Primary source documents available via flash drive.  Also, there is a connected Google Classroom in order to share resources.
* Roundtable/Keynote speech- U.N. Delegation may be resource for keynote speaker
* NJCSS Role (workshop proposals, publicity, incentive for members)
	+ Can be related to the Vietnam War era
	+ Music, historiography, new perspectives on the war, how is it looked at in our historical record with the release of new information and resources

4. Treasurer's Report

* Development of Budget for 2018 (committee)
	+ Budget- Created for January-December.  However, our Constitution says that our fiscal year is July 1-June 30.
	+ Hyatt Hotel- October 29, 2018-open date for NJCSS Fall Conference
	+ Rutgers University- opens up calendar on November 1, 2017
* Executive Director's stipend (July 2018)
	+ Hank Bitten’s term- Ends June 30, 2018
	+ Back up plan needed in case something happens to Hank, especially for the Fall Conference
		- Christine Gehringer will work on a date for all to meet.
		- Mike Kenduck will be the back up point person.

5. President's Report

* Student Recognition Awards
	+ Did not receive any nominations for student recognition awards for the fall conference
	+ High school and college students are eligible
	+ Student teachers- Recommendation from cooperating teacher
	+ Impediment may be the technology itself; Google Form may be easier to use for students and teachers.  Google Form will be posted on the NJCSS website- March 31, 2017.
	+ Fred Cotterell- Turn to NJ Social Studies’ Supervisors Association and school districts for nominations
* January 17, 2018- Meeting at Rider University at 4:30 PM
	+ Elections- Executive Board- Need a committee of 3 members - Joe Dwyer-Chairman
* NJEA Convention
	+ Kevin Bloom and Joe Orlak will mann the table on Thursday, November 9, 2017
	+ NCSS- San Francisco- delegate- Mark Pearcy

6. Executive Director's Report

* Membership
	+ 200 new members as a result of this conference
	+ 175 members have not renewed their membership
* Website- 3000 members since September 1, 2017
* Newsletter
	+ New format successful - 1 newsletter per month
* Professional Development News/Discipline Related News
* Streamline length of the newslette
* Membership
* Newsletter
	+ New format successful - 1 newsletter per month
* Live Streaming/Webinar event- February 2018
	+ Format: (panel, guest speaker, Q/A)
	+ Time: (During school or after school?)
	+ Audience: For teachers only
	+ Possible Focus: Elementary, Foreign Policy, Civics, Standards, Dr. King or Black History Month, Women’s Issues

7**.** Fall Conference

* Observations- Hyatt Hotel
	+ 6 Break Out Rooms
	+ Meeting Room- 325 people
	+ Initial Proposal- $21,000/facility, $12,000 for technology
	+ Second Proposal- $20,000-$25,000
	+ Parking Garage- $7.00 per day- would be built into membership cost
	+ Keynote speaker?  4 Sessions vs. 3 Sessions?
	+ Increase budget for speakers?  Needs to be increased?  Could include in travel costs.

8. Annual Fall Conference  - October 2018

* Possible Theme: Change over Time
	+ 1968 - Year of Monumental Changes (King, Election, Vietnam, Czechoslovakia, Space
	+ 1968-2018 - Landmark Events: Here, There and Everywhere!
	+ 1968 - 1868 - 1768 - 1668 - 1568 - Voices and Pictures From the Past
	+ Historical Biography!  - (People Who Changed the World! or People Who Made a Difference)
	+ Journey Through Time (World History/ Social History focus)
	+ This is My Story! (Elementary/Middle School focus on Perspectives)
	+ Unpacking the Standards  (Bob Bain, speaker on Big History Project, C3 Framework)

Minutes prepared by Angela Smith, Secretary