

**AGENDA**  
**NJCSS OFFICERS MEETING**  
**April 5, 2017 - 4:00 p.m.**  
**Online Meeting via E-mail**

**Participants:** Hank Bitten, Joseph Orlak, Arlene Gardner, Michael Kenduck, Joseph Dwyer,  
Mark Percy, and Angela Smith

1. Acceptance of Minutes from November 16, 2017 Meeting - Angela  
Acceptance of Minutes from January 26, 2017 Meeting - Joe
  - The acceptance of the minutes will be held until our next in-person meeting where a quorum is present.
  
2. Unfinished Business- NJCSS Fall Conference Information
  - NJCSS Fall Conference: Hank lead a discussion of venues some of which have been researched already.
  - Hank will look into a second date in the fall for elementary conference (December) and ask for feedback from elementary teachers after the spring conference in May.
  - Decision that we should make soon: How should we structure the conference moving forward, i.e. Back to Back/Consecutive Days/Both on same day or two?
  - Information about Teacher of the Year: the information was sent out to NJSSSA.
  - Date of the Conference: 10/23/17 & Theme for Conference: Teaching the “3 Rs”.
  - At present time, the fees will remain at \$80 for early bird registrants.
  - Discussion on the Call for Proposals Forms and Presenter Registration Forms
  
3. Treasurer's Report
  - Hank discussed the Budget Committee and goes over the spreadsheet.
  - Arlene mentioned that not printing the The Docket saved money, Are people happy with only digital access? Hank will send out a random survey to 25 people.
  - Angela: I think that as time goes on, members will appreciate a digital archive. It may just take some time to adjust. Joe concurred with this idea as well.
  
4. Spring Conference (May 10) Report - Hank
  - Refund Policy
  - Print new program booklet in May (about \$435)
  
5. Teaching Social Studies (The Docket) - Mark
  - Mark provided the following information via e-mail: Currently, we have 30 submissions for the summer/fall issue. I have begun sorting them by topic/focus and will start farming them out to reviewers by next week.

Hopefully we can have quick turnaround with editing--the target date for final draft is currently June 1 (always a moving target, however). If there are any questions or concerns about the process, please let me know.

Thanks as always to Alan [Singer] for the assistance on the NY end of things and with editing.

#### 6. Executive Director's Report - Hank

- Membership: Hank & Arlene will make a list-serve with emails. Additionally, we currently have 435 members. They will receive a 2018 membership card soon.
- Website: Hank is revamping the website and tracking how people visit the website. Also, we need model district curricula for the Members Page.
- Angela stated that it might be worthwhile to survey our members formally or informally as to what their expectations are. Joe agreed with this idea and said that we will reach out to members at the Spring Conference as well.
- ESSA: Hank discussed the possibility of an ESSA Proposal (\$250,000) and becoming partners with a state university (Rutgers, Montclair State, Rowan). A committee will be formed to explore this possibility further.
- Possible Keynote Speakers for conference (1 hour session with Q/A); Lily Edwards (Drew University), Chris Borgen (St. Johns), Dr. Perry Leavell (Drew), Princeton Professor, Tom Kean Sr., Allida Black (her travel will have cost)
- *NJEA Review* (April 2017) Article by Hank: When your smartphone has the wrong answer, see your teacher.
- Crowd Compass App: (\$4,000)

#### 7. Date for the next board meeting: May 10, 2017 at 3:00 PM

Minutes prepared by Angela Smith, Secretary